

May 21st, 2019 - EASTCONN Executive Committee Meeting held at the EASTCONN Central Office, 376 Hartford Turnpike (Route 6) in Hampton, CT.

Present:

Joan Trivella, Brooklyn

Michael Morrill, Putnam

Terry Cote, Eastford

Katherine Paulhus, Mansfield

Walt Petruniw, Canterbury

Valerie May, Pomfret

Cindy Alberts, Woodstock

Maryellen Donnelly, Hampton

Judy Benson-Clarke, Region #8

EASTCONN Staff Present: Gary Mala, Carol Klemyk, Teddie Sleight, Melanie Marcaccio, Diane Gozemba, John Baskowski, Joni Weglein

1. The meeting was called to order at 5:00 pm by Joan Trivella.

2. Approval of minutes:

MOTION: Maryellen Donnelly moved to approve the minutes of the April 2019 Board Meeting with the addition of the \$31m figure on item 13

SECOND: Katherine Paulhus

VOTE: Unanimous

ABSTENTIONS: Walt Petruniw, Michael Morrill, Cindy Alberts

3. Additions to the Agenda: None

4. Audience with Citizens: None

5. Correspondence: None

7. Policy Committee updates -- almost done with 5000 series will move on to 6000 series soon

8. Finance Committee updates:

The committee met on May 16th - discussed banking relationship and health insurance situation. Discussed entering into new leases with purchase options. Took a big hit on health insurance figures for the year \$900k higher than last year - 25% increase - some catastrophic claims - will increase stop loss from \$160k to \$175k

9. Facilities Committee - newly formed committee - will meet on Tuesday, 5/28 - re: leases, purchases and acquisitions for the Agency

10. Old Business:

Head Start Updates:

Financial/Attendance/Enrollment/Meals: Reviewed and discussion followed.

Focused this month on accidents, behaviors, and incidents - starting to track these in the database

Procedures of screening referrals - for early head start and head start

Determine how physical aggression is identified

Staff completes incident reports - and parents sign off on them

11. New Business

Executive Director's Report:

Executive Director Mala reviewed and highlighted key points

Agency's Annual Report:

"how much did we do?" "how well did we do it?" "what difference did it make?"

Legislative Update:

Executive Director Mala led the discussion around the Legislative Priorities:

- Teacher Pension bill
- Discussed "implementer bills"

Personnel Report:

- 12 new hires and 11 separations – discussion followed

12. Approval of State Head Start Grants:

MOTION: Maryellen Donnelly moved to approve the State Head Start Grants as presented

SECOND: Terry Cote

VOTE: Unanimous

ABSTENTIONS: None

13. Approval of Head Start Self-Assessment Plan:

MOTION: Maryellen Donnelly

SECOND: Cindy Alberts

VOTE: Unanimous

ABSTENTIONS: None

14. Approve the recommendation to hire the Head Start Director as recommended:

MOTION: Valerie May moved to approve to hire the Head Start Director as recommended

SECOND: Katherine Paulhus

VOTE: Unanimous

ABSTENTIONS: None

15. Approve First Read of Policies:

MOTION: Walt Petruniw moved to approve the First Read of the following policies: 5141/5141.4/5141.5/5141.7/5141.25/5141.21/5144.1/5144.2

SECOND: Maryellen Donnelly

VOTE: Unanimous

ABSTENTIONS: None

16. Approve the 2019-2020 meeting dates as recommended: 4th Tuesday – start time: 5:30 pm (excludes the Annual Meeting in May) and no June or July meetings

MOTION: Katherine Paulhus moved to approve the 2019-2020 meeting schedule as recommended

SECOND: Terry Cote

VOTE: Unanimous

ABSTENTIONS: None

17. **MOTION:**
Katherine Paulhus moved to enter into Executive Session at 5:50 pm with Gary Mala,
Executive Director present
SECOND: Maryellen Donnelly
VOTE: Unanimous
ABSTENTIONS: None

The Board exited Executive Session at 6:10 pm

20. **Adjournment:**
MOTION: Valerie May moved to adjourn the meeting at 6:11 pm
SECOND: Katherine Paulhus
VOTE: Unanimous
ABSTENTIONS: None

Respectfully submitted,

Carol A. Klemyk
Executive Assistant