

August 21st, 2018 - EASTCONN Executive Committee Meeting held at the EASTCONN Central Office, 376 Hartford Turnpike (Route 6) in Hampton, CT.

Present:

Michael Morrill, Putnam	Anne Stearns, Scotland
Katherine Paulhus, Mansfield	Joan Trivella, Brooklyn
Valerie May, Pomfret	Terry Cote, Eastford
Judy Benson-Clarke, Region #8	Walt Petruniw, Canterbury
MaryBeth Malin, Griswold	Christi Haskell, Plainfield

EASTCONN Staff Present: Gary Mala, Carol Klemyk, Teddie Sleight, Tom Cronin, Diane Gozemba, Melanie Marcaccio, Rich Tariff, Beth Desjardin, Heather Plourde, John Baskowski

Also present: Board of Director's New Member: Christi Haskell, Plainfield

1. The meeting was called to order at 4:07 pm by Joan Trivella.

2. Approval of minutes:

MOTION: Anne Stearns moved to approve the minutes of the May 2018 meeting with amendments (reason for going into executive session: pending legal matter)

SECOND: Mike Morrill

VOTE: Unanimous

ABSTENTIONS: Christi Haskell

Approval of minutes:

MOTION: Katherine Paulhus moved to approve the minutes of the June 2018 electronic vote meeting

SECOND: Mike Morrill

VOTE: Unanimous

ABSTENTIONS: Christi Haskell, Walt Petruniw, Maryellen Donnelly, Terry Cote

Approval of minutes:

MOTION: Judy Benson-Clarke moved to approve the minutes of the July 2018 special meeting with amendments (reason for going into executive session: Executive Director's evaluation and salary)
Add Treasurer to Katherine Paulhus' title - amend typo to EASTCONN

SECOND: Katherine Paulhus

VOTE: Unanimous

ABSTENTIONS: Christi Haskell, Anne Stearns, Terry Cote, Marybeth Malin, Walt Petrinuw

3. Additions to the agenda: Add Amended Polices to approve (first read done in April 2018)

MOTION: Katherine Paulhus moved to add approval of policies to Agenda

SECOND: Anne Stearns

VOTE: Unanimous

ABSTETIONS: None

4. Audience with citizens: None

5. Introductions:

Introduction of New Member to Board of Directors: Christi Haskell, Plainfield

MOTION: Michael Morrill moved to add Christi Haskell to Board of Directors

SECOND: Judy Benson-Clarke
VOTE: Unanimous
ABSTENTIONS: None

6 .EASTCONN Excellence Award: to start with September 2018 meeting

7. Committee Reports:

Policy Committee:

Updates provided - discussion followed

Finance Committee:

Updates provided - discussion followed

8. Old Business:

Diane Gozemba presented highlights from the Monthly Policy Council meeting:

- Center Reports - this month focused on disabilities and referrals, family goals, and demographic information from PIR data related to eligibility, race/ethnicity, primary language, and parent/guardian education level
- Financial Reports
- Attendance and Enrollment
- Meal Counts

9. New Business:

Electronic Vote Discussion - to bring to Policy Sub-Committee

Executive Director's Report: Gary highlighted a few points

Legislative Update:

- Gary discussed the information he has distributed by email around all the activity on the legislative front - document also distributed

Personnel Report:

- Presented and discussed how they are in constant recruitment mode

Financial Report:

- EASTCONN's Chief Financial Officer indicated that FY 17/18 will be wrapping up with a net surplus in the general fund of approximately \$250,000. This is largely due to two reasons: 1.) the budget mitigation planning which was implemented in December 2017 and 2.) the Birth-To-Three Program which was projected to close-out with a breakeven bottom line, ended up with a \$224,000 net surplus.

10. Approval to change Center Based Services in Vernon to home-based Head Start Model in Tolland County and redirect resources to relocate one Center-Based classroom in Windham County

MOTION: Anne Stearns motioned to approve change in Vernon to Tolland and Windham County

SECOND: Mary Beth Malin

VOTE: Unanimous

ABSTENTIONS: None

11. Approval to Update Corporate Resolution as presented:

Initial Motion: Anne Stearns

SECOND: Katherine Paulhus

Walt Petruniw moved to call the question (threshold - any and all contracts?)

SECOND: Katherine Paulhus
Discussion followed

MOTION: Michael Morrill motioned to approve the Corporate Resolution as presented

SECOND: Katherine Paulhus

VOTE: Unanimous

ABSTENTIONS: None

12. Presentation of Policies (first read):

5.000 *Student Personnel*
5.111 *Student Admission/Placement*
5.111.1 *Students/Foreign Exchange Students*
5.112 *Students/Ages of Attendance*

MOTION: Walt Petruniw motioned to approve the first read of policies

SECOND: Anne Stearns

VOTE: Unanimous

ABSTENTIONS: None

Approval of Policies (first read done in April 2018):

3.008 *Employee Attendance*
3.009 *Closing of EASTCONN due to weather or emergencies*
3.010 *Reporting Injuries*
3.012 *Use of EASTCONN Mailing List*
3.016 *Dress*
3.020 *Outside Employment*
3.021 *Consulting*
4.001 *Compensation Policy*

MOTION: Katherine Paulhus moved to approve the above listed policies

SECOND: Joan Trivella

VOTE: Unanimous

ABSTENTIONS: None

13. Approval of new Employment Positions: B-3 Insurance Billing Specialist and B-3 Coordinator of High Intensity Services

MOTION: Walt Petruniw motioned to approve two new positions for B-3

SECOND: Anne Stearns

VOTE: Unanimous

ABSTENTIONS: None

14. Adjournment:

MOTION: Katherine Paulhus moved to adjourn the meeting at 5:27 pm

SECOND: Mary Beth Malin

VOTE: Unanimous

Respectfully submitted,

Carol A. Klemyk
Executive Assistant