May 21st, 2019 - EASTCONN Executive Committee Meeting held at the EASTCONN Central Office, 376 Hartford Turnpike (Route 6) in Hampton, CT.

Present:
Joan Trivella, Brooklyn
Michael Morrill, Putnam
Terry Cote, Eastford
Katherine Paulhus, Mansfield
Walt Petruniw, Canterbury
Valerie May, Pomfret
Cindy Alberts, Woodstock
Maryellen Donnelly, Hampton
Judy Benson-Clarke, Region #8

EASTCONN Staff Present: Gary Mala, Carol Klemyk, Teddie Sleight, Melanie Marcaccio, Diane Gozemba, John Baskowski, Joni Weglein

1. The meeting was called to order at 5:00 pm by Joan Trivella.

2. Approval of minutes:
   MOTION: Maryellen Donnelly moved to approve the minutes of the April 2019 Board Meeting with the addition of the $31m figure on item 13
   SECOND: Katherine Paulhus
   VOTE: Unanimous
   ABSTENTIONS: Walt Petruniw, Michael Morrill, Cindy Alberts

3. Additions to the Agenda: None

4. Audience with Citizens: None

5. Correspondence: None

7. Policy Committee updates -- almost done with 5000 series will move on to 6000 series soon

8. Finance Committee updates:
   The committee met on May 16th - discussed banking relationship and health insurance situation. Discussed entering into new leases with purchase options. Took a big hit on health insurance figures for the year $900k higher than last year - 25% increase - some catastrophic claims - will increase stop loss from $160k to $175k

9. Facilities Committee - newly formed committee - will meet on Tuesday, 5/28 - re: leases, purchases and acquisitions for the Agency

10. Old Business:
   Head Start Updates:
   Financial/Attendance/Enrollment/Meals: Reviewed and discussion followed.
   Focused this month on accidents, behaviors, and incidents - starting to track these in the database
   Procedures of screening referrals - for early head start and head start
   Determine how physical aggression is identified
   Staff completes incident reports - and parents sign off on them
11. New Business
Executive Director’s Report:
Executive Director Mala reviewed and highlighted key points
Agency’s Annual Report:
“how much did we do?” “how well did we do it?” “what difference did it make?”

Legislative Update:
Executive Director Mala led the discussion around the Legislative Priorities:
• Teacher Pension bill
• Discussed “implementer bills”

Personnel Report:
• 12 new hires and 11 separations – discussion followed

12. Approval of State Head Start Grants:
MOTION: Maryellen Donnelly moved to approve the State Head Start Grants as presented
SECOND: Terry Cote
VOTE: Unanimous
ABSTENTIONS: None

13. Approval of Head Start Self-Assessment Plan:
MOTION: Maryellen Donnelly
SECOND: Cindy Alberts
VOTE: Unanimous
ABSTENTIONS: None

14. Approve the recommendation to hire the Head Start Director as recommended:
MOTION: Valerie May moved to approve to hire the Head Start Director as recommended
SECOND: Katherine Paulhus
VOTE: Unanimous
ABSTENTIONS: None

15. Approve First Read of Policies:
MOTION: Walt Petruniw moved to approve the First Read of the following policies: 5141/5141.4/5141.5/5141.7/5141.25/5141.21/5144.1/5144.2
SECOND: Maryellen Donnelly
VOTE: Unanimous
ABSTENTIONS: None

16. Approve the 2019-2020 meeting dates as recommended: 4th Tuesday – start time: 5:30 pm (excludes the Annual Meeting in May) and no June or July meetings
MOTION: Katherine Paulhus moved to approve the 2019-2020 meeting schedule as recommended
SECOND: Terry Cote
VOTE: Unanimous
ABSTENTIONS: None
17. MOTION:  
Katherine Paulhus moved to enter into Executive Session at 5:50 pm with Gary Mala, Executive Director present  
SECOND: Maryellen Donnelly  
VOTE: Unanimous  
ABSTENTIONS: None

The Board exited Executive Session at 6:10 pm

20. Adjournment:  
MOTION: Valerie May moved to adjourn the meeting at 6:11 pm  
SECOND: Katherine Paulhus  
VOTE: Unanimous  
ABSTENTIONS: None

Respectfully submitted,

Carol A. Klemyk  
Executive Assistant