August 21st, 2018 - EASTCONN Executive Committee Meeting held at the EASTCONN Central Office, 376 Hartford Turnpike (Route 6) in Hampton, CT.

Present:
Michael Morrill, Putnam
Katherine Paulhus, Mansfield
Valerie May, Pomfret
Judy Benson-Clarke, Region #8
MaryBeth Malin, Griswold
Anne Stearns, Scotland
Joan Trivella, Brooklyn
Terry Cote, Eastford
Walt Petruniw, Canterbury
Christi Haskell, Plainfield

EASTCONN Staff Present: Gary Mala, Carol Klemyk, Teddie Sleight, Tom Cronin, Diane Gozemba, Melanie Marcaccio, Rich Tariff, Beth Desjardin, Heather Plourde, John Baskowski

Also present: Board of Director’s New Member: Christi Haskell, Plainfield

1. The meeting was called to order at 4:07 pm by Joan Trivella.

2. Approval of minutes:
   
   MOTION: Anne Stearns moved to approve the minutes of the May 2018 meeting with amendments (reason for going into executive session: pending legal matter)
   
   SECOND: Mike Morrill
   
   VOTE: Unanimous
   
   ABSTENTIONS: Christi Haskell
   
   Approval of minutes:
   
   MOTION: Katherine Paulhus moved to approve the minutes of the June 2018 electronic vote meeting
   
   SECOND: Mike Morrill
   
   VOTE: Unanimous
   
   ABSTENTIONS: Christi Haskell, Walt Petruniw, Maryellen Donnelly, Terry Cote
   
   Approval of minutes:
   
   MOTION: Judy Benson-Clarke moved to approve the minutes of the July 2018 special meeting with amendments (reason for going into executive session: Executive Director’s evaluation and salary)
   
   Add Treasurer to Katherine Paulhus’ title - amend typo to EASTCONN
   
   SECOND: Katherine Paulhus
   
   VOTE: Unanimous
   
   ABSTENTIONS: Christi Haskell, Anne Stearns, Terry Cote, Marybeth Malin, Walt Petrunuw

3. Additions to the agenda: Add Amended Polices to approve (first read done in April 2018)
   
   MOTION: Katherine Paulhus moved to add approval of policies to Agenda
   
   SECOND: Anne Stearns
   
   VOTE: Unanimous
   
   ABSTETIONS: None

4. Audience with citizens: None

5. Introductions:
   
   Introduction of New Member to Board of Directors: Christi Haskell, Plainfield
   
   MOTION: Michael Morrill moved to add Christi Haskell to Board of Directors
6. EASTCONN Excellence Award: to start with September 2018 meeting

7. Committee Reports:
   Policy Committee:
   Updates provided - discussion followed
   
   Finance Committee:
   Updates provided - discussion followed

8. Old Business:
   Diane Gozemba presented highlights from the Monthly Policy Council meeting:
   - Center Reports - this month focused on disabilities and referrals, family goals, and demographic information from PIR data related to eligibility, race/ethnicity, primary language, and parent/guardian education level
   - Financial Reports
   - Attendance and Enrollment
   - Meal Counts

9. New Business:
   Electronic Vote Discussion - to bring to Policy Sub-Committee
   Executive Director’s Report: Gary highlighted a few points
   Legislative Update:
   - Gary discussed the information he has distributed by email around all the activity on the legislative front - document also distributed
   Personnel Report:
   - Presented and discussed how they are in constant recruitment mode
   Financial Report:
   - EASTCONN’s Chief Financial Officer indicated that FY 17/18 will be wrapping up with a net surplus in the general fund of approximately $250,000. This is largely due to two reasons: 1.) the budget mitigation planning which was implemented in December 2017 and 2.) the Birth-To-Three Program which was projected to close-out with a breakeven bottom line, ended up with a $224,000 net surplus.

10. Approval to change Center Based Services in Vernon to home-based Head Start Model in Tolland County and redirect resources to relocate one Center-Based classroom in Windham County
    MOTION: Anne Stearns motioned to approve change in Vernon to Tolland and Windham County
    SECOND: Mary Beth Malin
    VOTE: Unanimous
    ABSTENTIONS: None

11. Approval to Update Corporate Resolution as presented:
    Initial Motion: Anne Stearns
    SECOND: Katherine Paulhus
Walt Petruniw moved to call the question (threshold - any and all contracts?)
SECOND: Katherine Paulhus
Discussion followed

MOTION: Michael Morrill motioned to approve the Corporate Resolution as presented
SECOND: Katherine Paulhus
VOTE: Unanimous
ABSTENTIONS: None

12. Presentation of Policies (first read):
   5.000 Student Personnel
   5.111 Student Admission/Placement
   5.111.1 Students/Foreign Exchange Students
   5.112 Students/Ages of Attendance

MOTION: Walt Petruniw motioned to approve the first read of policies
SECOND: Anne Stearns
VOTE: Unanimous
ABSTENTIONS: None

Approval of Policies (first read done in April 2018):
   3.008 Employee Attendance
   3.009 Closing of EASTCONN due to weather or emergencies
   3.010 Reporting Injuries
   3.012 Use of EASTCONN Mailing List
   3.016 Dress
   3.020 Outside Employment
   3.021 Consulting
   4.001 Compensation Policy

MOTION: Katherine Paulhus moved to approve the above listed policies
SECOND: Joan Trivella
VOTE: Unanimous
ABSTENTIONS: None

13. Approval of new Employment Positions: B-3 Insurance Billing Specialist and B-3 Coordinator of High Intensity Services
MOTION: Walt Petruniw motioned to approve two new positions for B-3
SECOND: Anne Stearns
VOTE: Unanimous
ABSTENTIONS: None

14. Adjournment:
MOTION: Katherine Paulhus moved to adjourn the meeting at 5:27 pm
SECOND: Mary Beth Malin
VOTE: Unanimous

Respectfully submitted,

Carol A. Klemyk
Executive Assistant