September 25th, 2018 - EASTCONN Executive Committee Meeting held at the EASTCONN Central Office, 376 Hartford Turnpike (Route 6) in Hampton, CT.

Present:
Michael Morrill, Putnam	Herb Arico, Willington
Katherine Paulhus, Mansfield	Joan Trivella, Brooklyn
Valerie May, Pomfret	Terry Cote, Eastford
Amy Blank, Union	Walt Petruniw, Canterbury
MaryBeth Malin, Griswold	Maryellen Donnelly, Hampton

EASTCONN Staff Present: Gary Mala, Carol Klemyk, Teddie Sleight, Diane Gozemba, Melanie Marcaccio, Rich Tariff, Beth Desjardin, Heather Plourde, John Baskowski, Don Skewes, Scott Nierendorf

Also present: Representative (Nick Caruso) from CABE

1. The meeting was called to order at 4:07 pm by Herb Arico.

2. Approval of minutes:
   MOTION: Joan Trivella moved to approve the minutes of the August 2018 meeting
   SECOND: Terry Cote
   VOTE: Unanimous
   ABSTENTIONS: Herb Arico and Maryellen Donnelly

3. Additions to the agenda: None

4. Audience with citizens: None

5. EASTCONN Excellence Awards - T and L and Human Resources

6. Power Point presentation of EASTCONN program and services 2017-2018 highlights

7. Policy Committee updates

8. Finance Committee updates

9. Old Business:
   Head Start Updates:
   Diane Gozemba presented updates on the Policy Council meeting:
   - Center Reports
   - Demographics
   - Financial Reports
   - Attendance and Enrollment
   - Meal Counts

10. New Business
    Executive Director's Report:
    Executive Director Mala reviewed and highlighted key points
    Legislative Update:
    Executive Director Mala led the discussion on activity on the legislative front
    Personnel Report:
    Report presented and discussion followed
Financial Report:
CFO, John Baskowski provided an update on various financial related topics, including: an update of the FY 17/18 financial audit. New budget development process, as well as an update on the general fund pre-audit fund balance as of 6/30/18. Additionally the status of the FY 18/19 operating budget was discussed.

11. To approve consideration and first read of amended policies: 5113/5113.1/5117
MOTION: Maryellen Donnelly motioned to approve first read of above policies
SECOND: Katherine Paulhus
VOTE: Unanimous
ABSTENTIONS: None

12. To approve amended policies: 5000/5111/5111.1/5112
MOTION: Maryellen Donnelly motioned to approve the above policies
SECOND: Joan Trivella
VOTE: Unanimous
ABSTENTIONS: None

13. To approve the field trip for ACT students to Canada
MOTION: Herb Arico motioned to approve the field trip
SECOND: None - not advanced

14. To approve the field trip for ACT students to Canada
MOTION: Joan Trivella motioned to approve the amended original motion with consideration that all logistics have been put in place and approved by Executive Director
SECOND: Katherine Paulhus
VOTE: Unanimous
ABSTENTIONS: None

15. To approve the field trip for ACT students to NYC
MOTION: Katherine Paulhus motioned to approve the field trip for ACT students to NYC
SECOND: Joan Trivella
VOTE: Unanimous
ABSTENTIONS: None

16. Adjournment:
MOTION: Herb Arico motioned to adjourn the meeting at 5:35 pm
SECOND: Joan Trivella
VOTE: Unanimous

Respectfully submitted,

Carol A. Klemyk
Executive Assistant