

Board of Directors' Meeting January 23, 2023

Roll Call of Board Members:

Justin Phaiah, Board Chair – Brooklyn
MaryEllen Donnelly – Hampton
Katherine Paulhus – Mansfield
Terri Cote – Eastford
Sara Kelley- Stafford
Sonia Greene- Woodstock
Jennifer Beausoleil- Coventry
Amy Blank- Union
Michael Morrill- Putnam
Barbara Riley- Pomfret

EASTCONN Staff Present: Eric Protulis, Claudia Izzi, Patricia Proctor, Melanie Marcaccio, Shawn Brodeur, Kristin Hempel, Ravit Stein, Dona Prindle, Sharlene Edwards, Laura Lybarger, Amy Margelony, Andy DePalma, Diane Dugas, Kim Bush, Kristin James, Esther Soffer, Monica Rivera, Kevin Segar, Larisa Carr, Kim Mansfield, Stephanie White

The Board Meeting was called to order at 5:32pm by Board Chair, Justin Phaiah

Pledge of Allegiance

Additions to the Agenda:

- Moving 7E Approval of Head Start vehicle purchase to 9E Head Start Update
- Moving Item 10. Presentation to Item 6

Audience with Citizens: No items

Presentation- Diane Dugas "Leading and earning: Inter District and After School Grants"

- The complete presentation is available on the Board of Directors' share drive

Approval of minutes: One motion to approve all minutes as presented on the motion document:

MOTION: Sonia Greene motioned to approve the minutes of the Board of Directors' December 2023 meeting, approve the minutes of the Finance Sub-Committee meeting 1/8/24; approve the minutes of the Facilities Sub-Committee meeting 1/10/24*; and, approve the minutes of Policy Sub-Committee meeting 1/18/24.

** Correction on minutes to reflect the meeting was with Engineer not Attorney*

SECOND: Mary Ellen Donnelly

VOTE: Unanimous

ABSTENTIONS: None

SUB-COMMITTEE REPORTS:

HR Policy Update- Packets for Board Review, 1st Read

- Homework to review the provided policies in distributed materials (Policy #4016.1.1, 1019.11, 4009.2.1, 4002.1.1, 5017.1.1, Reasonable Accommodation Request for Employees)
- Upcoming revisions will include numbering convention that will be based on Shipman & Goodman template. Overall Formatting will also be updated.

Facilities:

- ETA at Tyler Square is not yet defined
- Looking at new business opportunities for students to start
- Purchase of Hampton, waiting on scope from engineer to present to planning and zoning

Finance:

- Budget report does not show any salary adjustments; staff allocation changes will be made at the end of January
- Grants money added to budgets will be updated in January
- Fiscal 24-25 process in beginning, hope to present to the Board in March
- Will review current budget with new board members in February
- 2023 fiscal audit began in December. Goal to complete audit in April and start 2024 Audit in June.

Head Start Updates:

- Update was given by Kim Mansfield with an additional request for Board Approval:

Approval to Purchase New Vehicle with Grant Funds:

MOTION:	Sonia Greene motioned to approve as presented
SECOND:	Mary Ellen Donnelly
VOTE:	Unanimous
ABSTENTIONS:	None

New Business

Division Director Reports

- Laura Lybarger is a new report. She is our new Grant Manager/Fundraising.
- Leading and Learning in special ed. Wanting the state to see that as one group. Offset costs by combined programs in grant application
- Educator evaluation models using the team platform for the districts in development towards the end of the year.
- Changing the formatting in reporting to spell out acronyms (i.e. ASAP, as soon as possible)

Additional Finance Report- None

Enrollment reports

- Magnets will have 10 new students and 2 at ACT
- Students who have left were for unique circumstances.

Additional Finance Updates

- eCHIP has 163K in reserve. First positive account and debt resolved.

Human Resources

- increased staff x 6
- recruitment is up through sourcing Indeed candidates

Executive Director Report

- Eric and Diane will present at CASE in March
- Plans need to be submitted for a March date for Increase in Education Diversity in the Region, Board will have to approve in February.
- New rate increases of 3% in special ed schools.

Consent agenda - None

The meeting adjourned at 653pm.

Respectfully Submitted,

Claudia Izzi
EASTCONN Board of Directors
Recording Secretary